

CWLS Privacy Policy Statement

To provide service to you, CWLS collects certain information, such as your address, telephone number(s), and other contact, demographic, and billing information. CWLS collects this information only by voluntary disclosure directly from you. CWLS requests such information through a variety of ways, including the Membership Application, product order forms, and event registrations. The information CWLS collects is intended to allow CWLS to process your transaction effectively and efficiently and to plan future programs and services to better serve you.

By completing a membership application form or logging onto the CWLS website, you agree to the terms of the Canadian Well Logging Society's (CWLS) Privacy Policy described below.

CWLS abides by the following principles regarding personal information we collect on our members and others in the course of our society's activities:

CWLS is accountable for the personal information it possesses or controls.
CWLS informs you the purpose for collection of your personal information before obtaining it.
CWLS obtains your consent before collecting personal information from you and discloses your personal information only for purposes for which it has consent, or as permitted or required by law.
CWLS keeps your personal information only as long as necessary to fulfill those purposes.
CWLS works to maintain the accuracy of the personal information in its possession or control, to a degree commensurate with the purposes of collection.
CWLS protects the privacy of personal information in its possession or control by using security safeguards appropriate to the sensitivity of the information.
CWLS is open about the procedures it uses to manage personal information.
CWLS responds on a timely basis to request from members or customers about their personal information which it possesses or controls.

How CWLS Uses Your Personal Information

Contact Information

The Membership Application Form requests individuals to provide contact information -- address(es), phone number(s), and email address(es) -- together with demographic information (e.g., employer, job title). CWLS uses the information to provide member services, such as the CWLS Journal, InSite newsletter and promotions of CWLS publications, CWLS meetings, and other CWLS information of potential interest to you. CWLS also collects information from customers, both members and nonmembers, who request information or purchase products and services from CWLS. This information is collected on an order form, a meeting registration form, or otherwise, for the purpose of completing transactions.

Payment Information

CWLS collects payment information (such as a credit card number) for the purpose of completing transactions. CWLS does not disclose credit card or other financial information to any other individual or organization.

Use of Information by CWLS

Members and customers may elect to have CWLS use either or both their email address and a postal address for CWLS communications; but, an email address is required for the completion of certain transactions and provision of certain member services.
If you choose to restrict use of your information, you may not receive certain communications from CWLS that may be of interest to you.

Website-Specific Issues

Public Website

When you visit the CWLS.ORG public website, you can view the site anonymously and access information without revealing your identity. Our web server will record your IP / Internet address, however, this does not identify you personally and is only used for statistical information (i.e. number of visitors to site etc.).
LINKS: CWLS provides links to other organizations websites. CWLS is not responsible for the content or privacy practices of these websites to which CWLS.ORG may link.

CWLS Member's Private Website

PROTECTION OF YOUR PERSONAL INFORMATION

The personal information that you provide in connection with registering yourself as a member with the CWLS is protected in several ways. Access by you to your Registration Information is available through a Password and UserID. We recommend that you do not divulge your password to anyone. In addition, your personal information resides on a secure server that only selected CWLS personnel and contractors have access to. The CWLS does not publish on-line or share your personal information (i.e. home address, home phone number etc.) with any third parties.

USE OF COOKIES

When you visit the CWLS.ORG member's area, you must login and consequently, a "cookie" is used to track your session on-line. A cookie is small amount of data that is transferred to your browser by a Web server and can only be read by the server that gave it to you. It functions as your identification card, while logged in. It cannot be executed as code or deliver viruses. Most browsers are initially set to accept cookies. You can set your browser to notify you when you receive a cookie, giving you the chance to decide whether or not to accept it. Users choosing not to accept cookies, however, will not be able to access the CWLS on-line member's area.

Secure Transactions

CWLS uses industry-standard measures to protect your submission of credit card information. Secure Sockets Layer (SSL) Technology encrypts transmitted information

to make it very difficult for anyone other than intended recipients to decode the information. CWLS's implementation of SSL is authenticated by VeriSign. Secure-transmission portion of CWLS's website is signified by:

- An unbroken key symbol or lock symbol at the bottom status bar of your browser.
- A URL address in your browser window preceded by "https".

Changing/Correcting Your Personal Information

CWLS members may change or correct information of their personal information online. Alternatively, they may also phone, fax or email the CWLS office to review or request changes to personal information.

If you have questions about CWLS's Privacy Policy or have concerns about privacy compliance with regard to your personal information, contact the CWLS Membership Chair.

Contacting CWLS Membership Service

Telephone: (403) 269-9366

Fax: (403) 269-2787

Postal address:

Canadian Well Logging Society
Scotia Centre
2200 - 700 - 2nd Street SW
Calgary, Alberta
T2P 2W1

Electronic mail:

Membership Chair

Email: see www.CWLS.org website for current address

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